

# Appendix A: Seasonal Stall Fee Payment Requirements

## Purpose:

This appendix outlines the payment requirements for all Market members regarding seasonal stall fees. Its intent is to ensure financial sustainability, fairness among vendors, and smooth operation of the market throughout the season.

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## 1. Payment Requirement Prior to Market Opening

1.1 All members approved for a seasonal stall must **pay their full seasonal stall fee prior to the opening day** of the market season.

1.2 Payment must be received **within 14 days of application approval or no later than the final business day before Opening Day**, whichever comes first.

1.3 Members who do not submit full payment by the deadline will **forfeit their stall allocation**, and the space may be reassigned to the next eligible applicant.

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## 2. Consequences of Non-Payment or Late Payment

2.1 As outlined in our Constitution, vendors who fail to meet payment plan deadlines will be considered **not in good standing**, and the following may occur:

- Immediate loss of stall privileges for the remainder of the season, which include loss of vendor advance acceptance for the next market season, and reassignment of the vendor's stall to a paying vendor.
- Temporary or permanent suspension of membership including voting at the AGM and ineligibility to hold a Board position.
- Ineligibility for future payment plans.

2.2 Any outstanding fees remain owed to the market even if a vendor loses stall privileges.

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## 3. Record Keeping and Transparency

3.1 The Market Treasurer will maintain accurate records of all payments.

3.2 Members may request a written statement of their account status at any time.

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## **4. Acceptance of Terms**

4.1 Submission of a seasonal stall application constitutes acknowledgment of these payment requirements and agreement to comply with all terms outlined in this appendix.